



## **Definitions used in ESG frameworks and policies**

### **Scope 1:**

All direct emissions from the activities of Motus or under our control, including fuel combustion and on-site oil (fleet vehicles, air-conditioning or generators) and natural gas.

### **Scope 2:**

Indirect emissions from the electricity Motus purchases and uses.

### **Scope 3:**

All other indirect emissions from activities that Motus does not own or control; includes emissions from business travel.

### **Accident:**

Is an occurrence which results in a fatality or an occupational injury to either employees or third parties. *An unplanned event that may result in personal injury or harm.*

### **Water Consumption:**

Water consumption refers to the utilisation or use of water supplied by local authorities. It includes the amount of water used for various purposes such as drinking, cooking, bathing, irrigation, and cleaning. Water consumption is measured in litres.

### **Electricity Consumption:**

Electricity consumption refers to the usage of electrical energy supplied by local authorities or electricity providers. Electricity consumption is measured in kilowatt-hours (kWh) and is influenced by factors such as the number of appliances, their energy efficiency, usage patterns, and the availability of electricity from the local authority.

### **Alternative Water sources:**

Rainwater Harvesting:

Rainwater harvesting refers to the collection and storage of rainwater for future use. It involves capturing rainwater from rooftops, surfaces, or other catchment areas and directing it into storage tanks. Rainwater is collected through various methods, such as gutter systems and filters. This harvested rainwater can be used for washing of vehicles.

Borehole Water:

Borehole water refers to water extracted from underground sources through a borehole, which is a narrow, deep hole drilled into the ground. This borehole is used mostly for washing of vehicles.

### **Corporate Social Investment (CSI) donations:**

CSI contributions are aimed to contribute to the development and well-being of our communities, promote safety and education, improve healthcare access, and make a positive difference in the lives of individuals and families.

### **Fuel Consumption:**

Fuel consumption for vehicles is utilised for various purposes, including Staff Vehicles and Normale Company Engine for vehicles driven by petrol and diesel engines.

Staff Vehicles:

vehicles utilised by staff members.

Normale Company Engine:

Utilised for various purposes by dealership for test drives, showcasing features to potential customers, and delivery vehicles for office usages. Movement for vehicles between dealerships, depos centres or any repairs that is required.

### **Kilometres Travelled:**

The calculation of kilometres travelled derived from the average fuel efficiency of a vehicles driven by Petrol and Diesel engines.



**Training spend:**

Training spend refers to the costs associated with the training of Motus employees and other learners. The cost is derived from the direct spend towards training events, the cost of learner salaries, and indirect costs such as infrastructure costs, utilities, support staff salaries, etc. All costs are recorded from invoices or payslips in reference to salaries. The aim is to ensure that adequate funds are utilised for the upskilling of both the employees of Motus as well as other learners in our communities in line with the Skills Development Act and the Broad-based Black Economic Empowerment Act.

**Training Hours:**

Training hours refers to the number of working hours employees utilise towards the skills growth within Motus. Hours are derived from attendance registers, service level agreements with service providers and invoices respectively.